

Appendix C

NOTICE OF KEY DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 between 21 April and 23 July 2015



Notice is hereby given of:

- Key decisions that will be taken by Cabinet, individual Portfolio Holders or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision, which is likely:

- (1) (a) to result in the authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or

(b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards
- (2) In determining the meaning of 'significant' for the purposes of the above, the Council must have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the 2000 Act (guidance).

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at www.scambs.gov.uk

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

*If you have any queries relating to this Notice, please contact
Maggie Jennings on 01954 713029 or by e-mailing Maggie.Jennings@scambs.gov.uk*

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Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) (Reason for a report to be considered in private)

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The Decision Makers referred to in this document are as follows:

Cabinet

Councillor Ray Manning
Councillor Simon Edwards
Councillor Mark Howell
Councillor Mick Martin
Councillor Robert Turner
Councillor David Whiteman-Downes
Councillor Tim Wotherspoon
Councillor Nick Wright

Leader of the Council
Deputy Leader and Finance and Staffing
Housing
Environmental Services
Planning
Corporate and Customer Services
Strategic Planning and Transportation
Economic Development

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Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Treasury Management Quarterly Investment Review 2014/15 Non-Key	Finance and Staffing Portfolio Holder	21 April 2015		Finance and Staffing Portfolio Holder Alex Colyer, Executive Director, Corporate Services, Sally Smart, Principal Accountant Financial & Systems	Report (publication expected 13 April 2015)
Write-Offs 2014/15 Key	Finance and Staffing Portfolio Holder's Meeting	21 April 2015		Finance and Staffing Portfolio Holder Katie Brown, Revenues Manager	Report (publication expected 13 April 2015)
Revenues and Benefits Performance Report Non-Key	Finance and Staffing Portfolio Holder	21 April 2015		Finance and Staffing Portfolio Holder Katie Brown, Revenues Manager	Q3 Report (publication expected 13 April 2015)
Risk Management	Council	21 May 2015		Cllr Francis Burkitt,	Recommendation

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Strategy Non-Key				Chairman of Corporate Governance Committee John Garnham, Principal Accountant (General Fund & Projects)	from Corporate Governance Committee referred to Council for ratification
South Cambs Ltd: Re-appointment of Director 2015-16 Non-Key	Council	21 May 2015			Report with recommendation to Council (publication expected 13 May 2015)
Write-offs 2014/15 Non-Key	Council	21 May 2015		Finance and Staffing Portfolio Holder Katie Brown, Revenues Manager	Report for information on those write-offs approved by the Chief Finance Officer and Finance & Staffing Portfolio Holder during the previous financial year (publication expected 13 May 2015)
Sizes, Terms of	Council	21 May 2015		Leader of Council	Report (publication

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reference & Appointments to Committees for 2015/16 Non-Key				Graham Watts, Democratic Services Team Leader	expected 13 May 2015)
Appointments to Outside, Joint and other Member Bodies for 2015/16 Non-Key	Council	21 May 2015		Leader of Council Graham Watts, Democratic Services Team Leader	Report (publication expected 13 May 2015)
Joint Annual Scrutiny & Overview Committee and Partnerships Review Committee Report Non-Key	Council	21 May 2015		Cllr Roger Hickford, Chairman of Scrutiny & Overview Committee and Cllr Ben Shelton, Chairman of Partnerships Review Committee Graham Watts, Democratic Services Team Leader	Report (publication expected 13 May 2015)
Major Opposition Group Leader's	Council	21 May 2015		Cllr Bridget Smith, Major Opposition	Report (publication expected 13 May

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Annual Report Non-Key				Group Leader	2015)
A14: Development Consent Order (DCO) Key	Strategic Planning and Transportation Portfolio Holder's Meeting	End of May / beginning of June 2015 (TBC)		Strategic Planning and Transportation Portfolio Holder Jonathan Dixon, Principal Planning Policy Officer (Transport), Claire Spencer, Senior Planning Officer (Transport Policy)	Report (publication in month of May/June)
Local Plan update Key	Planning Portfolio Holder	09 June 2015		Planning Portfolio Holder Caroline Hunt, Planning Policy Manager	Report (publication expected 1 June 2015)
Affordable Housing Supplementary Planning Document - Consultation Non-Key	Planning Portfolio Holder	09 June 2015		Planning Portfolio Holder David Roberts, Principal Planning Officer	Report (publication expected 1 June 2015)

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Flood and Water Management Supplementary Planning Document - Consultation Non-Key	Planning Portfolio Holder	09 June 2015		Planning Portfolio Holder Jonathan Dixon, Principal Planning Policy Officer (Transport)	Report (publication expected 1 June 2015)
Gypsy and Traveller Update Non-Key	Planning Portfolio Holder	09 June 2015		Planning Portfolio Holder Stephen Hills, Affordable Homes Director, Jo Mills, Planning and New Communities Director	Report for information (publication expected 1 June 2015)
Community Infrastructure Levy (CIL) Update Non-Key	Planning Portfolio Holder	09 June 2015		Planning Portfolio Holder James Fisher, S106 Officer	Report (publication expected 1 June 2015)
Tourism: New Destination Management Organisation	Economic Development Portfolio Holder	11 June 2015		Economic Development Portfolio Holder	Report (publication expected 3 June 2015)

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Key				Nicole Kritzinger, Development Officer	
WILLINGHAM: Wilford Furlong Project Non-Key	Housing Portfolio Holder	17 June 2015		Housing Portfolio Holder Schuyler Newstead, Housing Development & Enabling Manager Gill Anderton, Head of Housing (New Build)	Report (publication expected 9 June 2015)
Tenancy Fraud Policy Key	Housing Portfolio Holder	17 June 2015		Housing Portfolio Holder Julie Fletcher, Housing Performance Improvement Team Leader	Report and Policy (publication expected 9 June 2015)
Anti-social Behaviour Statement of Policy & Procedures relating to council tenants and leaseholders	Housing Portfolio Holder	17 June 2015		Housing Portfolio Holder Julie Fletcher, Housing Performance Improvement Team	Report and Policy (publication expected 9 June 2015)

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Key				Leader	
<p>Position Statement: Finance, Performance and Risk (end of year report)</p> <p>Key</p>	<p>Scrutiny and Overview Committee</p> <p>Cabinet</p>	<p>Beginning of July (TBA)</p> <p>09 July 2015</p>		<p>Corporate and Customer Services Portfolio Holder</p> <p>John Garnham, Principal Accountant (General Fund & Projects)</p>	<p>Report and appendices publication before 01 July 2015)</p> <p>Report and appendices (publication expected 01 July 2015)</p>
<p>Joint Waste Collection Service with Cambridge City Council: Fleet and Maintenance Arrangements</p> <p>Key</p>	<p>Cabinet</p>	<p>09 July 2015</p>		<p>Environmental Services Portfolio Holder</p> <p>Mike Hill, Health and Environmental Services Director</p>	<p>Report (publication expected 1 July 2015)</p>
<p>NORTHSTOWE: s.106 Heads of Terms and Civic Hub</p> <p>Key</p>	<p>Cabinet</p>	<p>09 July 2015</p>		<p>Strategic Planning and Transportation Portfolio Holder</p> <p>Jo Mills, Planning and New Communities Director</p>	<p>Report (publication expected 1 July 2015)</p>

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Appointment to the Independent Remuneration Panel Non-Key	Council	23 July 2015		Leader of Council Maggie Jennings, Democratic Services Officer	Report (publication expected 15 July 2015)
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